

# SAINT Privacy Policy

## Acknowledgement of Our Privacy Policy

By using this site, you acknowledge that you have reviewed the terms of this Privacy Statement and Consent to use of data and agree that we may collect, use and transfer certain of your Personal Data and User Data in accordance therewith. If you do not agree with these terms, you may choose not to use our site, and please do not provide any Personal Data through this site.

## Changes to SPBNDT Privacy Policy and Consent to Use of data

The site and our business may change constantly. As a result, at times it may be necessary for SAINT to make changes to this Privacy Policy. SAINT reserves the right to update or modify this policy at any time and from time to time without prior notice. Please review this policy periodically and especially before you provide any Personal Data. This policy was last updated on 30 November 2020. Your continued use of the site after any changes or revisions to this policy shall indicate your agreement with the terms of such revised policy.

## Summary

SAINT knows that you care about how your personal information is collected and used, and we appreciate your trust in our commitment to do so carefully and thoughtfully. This document describes what personally identifiable information we collect, how we collect and use it, and the procedures we have in place to protect that information

This policy applies to [www.saint.org.za](http://www.saint.org.za). It does not apply to websites operated by organisations or groups who associate themselves with SAINT. It does not apply to any other Internet websites, including those that have hypertext links to or from the SAINT website.

## What Personal Information is Collected, and How is it used.

When you visit the SAINT website, we collect information about you and your visit, to help us personalise and improve your experience at the site and with other services. Specifically, we collect:

☐ **Information you voluntarily provide:** When you complete any type of application form we receive and store that information.

Typically, these voluntary forms include information such as your name, ID number, address information, work information, phone numbers, and email addresses. Other information may be gathered, depending on the form you are completing. Information you provide in online forms is often the same as or similar to information you would provide in traditional printed forms.

We use this information to customise your website experience, respond to your requests and needs, register you as members.

☐ **Information you involuntarily provide:** As you interact with our website, our server logs information about your visit. This information includes things like the website address you came from, the browser you are using, your numeric internet address, the date and time of your visit, and what pages you are viewing. Collection of these types of information is a common practice by websites.

We use this information to learn about our visitors as a group, not about you as an individual. This information helps us identify overall usage patterns and trends on the website and can specifically help us, among other things:

- Identify how much traffic various areas of the website receive.
- Determine when we should schedule site maintenance.
- Identify which other websites send visitors to our site.
- Optimise the site for common browsers used at the site.
- Track results of promotional campaigns.
- Provide reports to third parties who maintain a presence on our site.

☐ **Information you provide through online activities and in email:** In addition to collecting the information noted above, the SAINT website provides visitors the opportunity to send email to SAINT.

When you send us an email and request a response, we use the email address and other information you provide to respond to your inquiry. We may also log the nature and content of

email requests we receive, which helps us analyse visitors interests overall and identify areas for improvement on the site.

### **Security**

SAINT protects the security of your sensitive personal information when you exchange that information with the SAINT website. SAINT uses industry-standard Secure Sockets Layer (SSL) technology when exchanging this information, which encrypts the information during transit. SAINT also maintains firewall and other managed software, as well as physical and procedural safeguards, to protect systematically stored data.

### **Cookies**

Many websites, including the SAINT site, use cookies to track user trends and patterns. A cookie is a small file placed on your computer by a website. The cookie is retrieved automatically whenever a website is visited, and used to provide basic information about the user's computer or device and to generate reports about website usage. The reports allow website owners to evaluate and improve their website by tracking indicators such as number of hits and visitors, entry pages, exit pages, pages viewed most often, number of document downloads, duration of visits etc. Most internet browsers allow you to accept, block, or delete cookies as you see fit. Because certain SAINT website functions rely on cookies, the way you manage your cookies, you may not be able to take advantage of on-line forums, or other site features and services. SAINT website use both session and persistent cookies. Session cookies are stored in your browser's memory and disappear when you shut down your browser or have no activity at a site for a defined period of time. Persistent cookies get written to your computer's long term memory and thus can stay on your computer or device to identify you for an extended period of time.

### **Children**

Our website is not aimed at children under 13 years old and we will not collect, use, provide or process in any form any personal information of children under the age of 13 deliberately. We therefore also ask you, if you are under 13 years old, please do not send us your personal information (for example, your name, address and email address). If you are under 13 years old and you nevertheless wish to ask a question or use this website in anyway which requires you to submit your personal information please get your parent or guardian to do so on your behalf.

### **Third Party Relationships**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information unless we provide users with advance notice. This does not include website hosting partners and other parties who assist us in operating our website, conducting our business, or servicing our users, so long as those parties agree to keep this information confidential. We may also release information when its release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

### **Legal Requirements**

SAINT may disclose your Personal Data and other information if required to do so by law or in good faith belief that such action is necessary to (a) comply with a legal obligation, (b) protect and defend the rights or property of SAINT or its affiliates, (c) act in urgent circumstances to protect the personal safety of users of the site or the public, or (d) protect against liability.

### **Comments and Questions**

If you have comments or questions about this Policy, please contact us as follows:

- ☐ Visit our "Contact Us" section on the site
- ☐ Email us at [saint@saint.org.za](mailto:saint@saint.org.za)